

# 2019

## VACATION VILLAGE EMERGENCY INFORMATION

UNIT NUMBER \_\_\_\_\_ COLONY \_\_\_\_\_

NAME(S) : \_\_\_\_\_ (The legal name(s) on the mortgage or title)

MAILING ADDRESS (if other than Vacation Village)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone Number \_\_\_\_\_

Work Phone Number \_\_\_\_\_

Cell Phone numbers \_\_\_\_\_

BEST PHONE CONTACT NUMBER HOME WORK CELL (circle one)

Email Address \_\_\_\_\_

If your unit is rented ? YES / NO

In case of an emergency please list an additional person we can contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### SMOKE DETECTOR VERIFICATION AND UNIT KEY VERIFICATION

All Unit Owners must provide the office with a key to your unit for emergencies. Failure to comply will result in an automatic fine that will be posted to your account.

\_\_\_\_\_ I verify that I have at least one smoke detector in my unit at Vacation Village.

\_\_\_\_\_ I verify that I have checked my smoke detector and it is in working order. LAST DATE CHECKED \_\_\_\_\_

\_\_\_\_\_ I verify that I have a copy of my unit key in the Management Office.

\_\_\_\_\_ I verify that I have that I personally checked that the key works in my unit. LAST DATE CHECKED \_\_\_\_\_

\_\_\_\_\_ I verify that I have provided a current certificate of insurance for my condominium.

Unit Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

**Note: Residents are urged to change their smoke detector batteries at least twice a year.**